



# WHO IS WHO?

## CONTACT US

If you are an international student, you are invited to make your first step at the Welcome Point!



### Welcome Point (WP)

The WP office is located on the main campus (small courtyard, on the right from the main gate). Our team will be glad to help you during your stay in Poland and give you advice regarding university procedures, facilities and services.

- ▶ [www.welcome.uw.edu.pl](http://www.welcome.uw.edu.pl)  
tel. (+48) 22 55 24 080,  
22 55 24 103  
[welcome@uw.edu.pl](mailto:welcome@uw.edu.pl)

### Admissions Office

It will guide you through the procedure of applying for full-time studies (Bachelor and Master degrees). The staff will inform you about the current full-time course offer, application requirements, terms of studying in Poland and other related matters.

- ▶ Kazimierzowski Palace (main campus), ground floor, room 4  
tel. (+48) 22 55 24 043,  
22 55 24 048, 22 55 24 075  
[admission@uw.edu.pl](mailto:admission@uw.edu.pl)  
[www.admission.uw.edu.pl](http://www.admission.uw.edu.pl)

### Office for Student Affairs

If you are a full-time student of a Bachelor or Master degree, the staff will assist you at the beginning and during your studies in Warsaw in matters related to welfare (scholarships, dormitories) and course of studies. You can also get information about the foundation year here.

- ▶ Kazimierzowski Palace (main campus), 2<sup>nd</sup> floor, room 20c  
tel. (+48) 22 55 24 022,  
22 55 24 077, 22 55 24 083,  
[bsstud@uw.edu.pl](mailto:bsstud@uw.edu.pl)  
[www.enbss.uw.edu.pl](http://www.enbss.uw.edu.pl)

# INFO

## Office for Doctoral and Post-diploma Studies

Doctoral students pursuing the whole cycle of their studies and post-diploma learners can contact the Office on various matters regarding their studies, particularly scholarships, dormitories, health insurance, doctoral diplomas and post-diploma certificates.

- ▶ Kazimierzowski Palace (main campus), 2<sup>nd</sup> floor, room 30  
tel. (+48) 22 55 24 036  
nauczanie@adm.uw.edu.pl  
www.en.studiadoktoranckie.uw.edu.pl/

## International Relations Office (IRO)

If you are an exchange or short-term student coming to study for up to one year, the IRO staff will assist you in administrative matters related to your stay, including processing of your application, issuing a student ID and providing you with a confirmation of arrival or departure.

- ▶ Kazimierzowski Palace (main campus), 2<sup>nd</sup> floor, room 22, 24, 28  
iro@adm.uw.edu.pl  
www.iro.uw.edu.pl

## UW Incubator

Incubator is a place where you can develop your business activities, set up startups or NGOs. Incubator provides not only well-equipped facilities, but also expert support, individual mentoring, workshops and trainings.

- ▶ Żwirki i Wigury 101  
tel. (+48) 22 55 40 735  
kontakt@inkubator.uw.edu.pl

## Careers Office

If you are seeking assistance in building a career or you would like to participate in workshops or lectures on the subject of improving your qualifications, please contact the Careers Office.

- ▶ Tyszkiewicz-Potocki Palace  
tel. (+48) 22 55 20 763,  
22 55 20 585  
biurokarier@adm.uw.edu.pl  
www.biurokarier.uw.edu.pl/home

[www.welcome.uw.edu.pl](http://www.welcome.uw.edu.pl)



### WELCOME POINT

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Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland  
tel. (+48) 22 55 24 080, (+48) 22 55 24 103  
welcome@uw.edu.pl